

CASA OF SHELBY COUNTY VOLUNTEER APPLICATION

GENERAL INFORMATION

Name: _____

Street Address: _____

City/State/Zip: _____

County: _____

How long have you been a resident of Shelby County? _____

Social Security Number: _____

Cell Phone Number: _____

Home Phone Number (if applicable) _____

Work Phone Number (if applicable) _____ May we call you at work? _____

E-mail Address: _____

How did you hear about CASA?

Circle one or more volunteer opportunities.

CASA Child Advocate

Office Assistance

Fund Raising

Board Member

For Office Assistance, please check the times you are available:

Weekday Mornings ____

Weekday Lunch Time ____

Weekday Afternoons ____

EMERGENCY CONTACT:

Name _____ Phone Number 1 _____ Phone Number 2 _____

If you wish to become a CASA child advocate or board member, please complete the remainder of this application.

CASA advocates must be 21 years old. Are you 21 or older? _____ Date of Birth? _____

Although much of the CASA volunteer time is flexible, court hearings and reviews occur during weekday mornings and afternoons. Hearings occur about once every six months.

Will you be able to attend daytime court hearings? _____

TRANSPORTATION

Do you have a valid State of Alabama driver's license? _____

Alabama DL Number _____ Expiration Date _____ Liability Insurance Yes No

If you answered NO to either question above, do you have reliable means of transportation? Yes No

Please specify: _____

PREVIOUS COURT EXPERIENCES

Have you ever been convicted of any crime in this state or another state or jurisdiction? Yes No

If YES, please detail (excluding civil traffic offenses) _____

Do you have any criminal charges pending at present? Yes No

If YES, please detail _____

Do you have a pending divorce, custody, or juvenile court case? Yes No

If YES, please detail _____

Can you think of any reason a Shelby County judge might be reluctant to appoint you to a case?

If YES, whom and why? _____

DETAILED INFORMATION AND REFERENCES

Please write a brief statement explaining why you want to volunteer with CASA of Shelby County.

EMPLOYMENT INFORMATION (Current or Previous)

Company Name: _____

Address _____ City _____ State ____ Zip _____

Phone _____ Fax _____ E-mail _____

Your Profession and Title _____

Date(s) Employed _____

Supervisor's Name and Title _____

VOLUNTEER INFORMATION (Current or Previous)

Agency/Organization _____

Address _____ City _____ State ____ Zip _____

Phone _____ Dates Volunteered _____

Duties _____

Supervisor's Name and Title _____

OTHER COMMUNITY/VOLUNTEER ACTIVITIES

REFERENCES: Professional, educational, and/or volunteer references . . . no family or friends, please!

1. Name _____ Relationship _____

Company/Organization _____

Address (Work or Home) _____

City/State/Zip _____ Telephone _____

2. Name _____ Relationship _____

Company/Organization _____

Address (Work or Home) _____

City/State/Zip _____ Telephone _____

3. Name _____ Relationship _____

Company/Organization _____

Address (Work or Home) _____

City/State/Zip _____ Telephone _____

SPECIFY PREFERRED HOURS FOR TRAINING (Daytime or Evening)

AFFIRMATION AND RELEASE

I, _____, hereby affirm that all of the answers provided on my volunteer application form are true and complete to the best of my knowledge. I hereby authorize CASA of Shelby County and any law enforcement agency they deem necessary to investigate my background to determine my fitness as a potential volunteer.

I understand that as a normal part of office procedure, CASA of Shelby County will make inquiries regarding the suitability of my services as a CASA Volunteer, and that these inquiries will be conducted in a confidential manner designed not to cause me any embarrassment. I understand that untruthful or misleading answers are cause for rejection of my application or my removal from the CASA program.

I understand fully that any applicant found to have been convicted of, or having charges pending for a felony or misdemeanor involving a sex offense, child abuse or neglect, or related acts that would pose risks to children or CASA of Shelby County or its credibility will not be accepted into the CASA of Shelby County program.

I am aware of the sensitive and confidential nature of the official documents, reports, and other material I will examine in my capacity as a CASA Volunteer. I will discuss these matters only with those persons directly involved in the case or with those persons directly involved in the case or with those who will be consulted for their professional knowledge and expertise.

I understand that completion of training does not guarantee that I will be assigned a case. If I have successfully completed the training and have met all other requirements, and it has been determined that I am a suitable volunteer, I understand that I will be expected to serve a minimum of one year in

the program. If unforeseen circumstances prevent me from fulfilling my obligations, I will submit my written resignation to the Coordinator of Volunteers for CASA of Shelby County with as much advance notice as possible. I will also surrender any and all documents involving the case and my CASA identification badge to the Coordinator.

I understand that if for any reason it becomes apparent that my activities are contrary to the policies, goals, and/or philosophy of CASA of Shelby County and its ability to provide quality services to the children it serves, my services as a CASA Volunteer will be terminated.

SIGNATURE OF APPLICANT

DATE

*****Any applicant refusing to sign the above affirmation and release of information form, fingerprinting, or any portion of the background checks required will not be eligible for the CASA of Shelby County Program.**

PLEASE PRINT, COMPLETE, AND MAIL TO: **CASA of Shelby County**
5184 Caldwell Mill Road
Suite 204-171
Birmingham, AL 35244

Any applicant who is found to have been convicted of or who has charges pending for a sex offense or any crime that would pose a risk or threat to the CASA Program, its goals, or its objectives will not be accepted for employment.